

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF PANCHAYATS & RURAL DEVELOPMENT
B. R. AMBEDKAR INSTITUTE OF PANCHAYATS & RURAL DEVELOPMENT
KALYANI, NADIA, PIN - 741235.

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NOTICE INVITING QUOTATION NO.: 01 / Scanner of 2020-21

Date: 03.09.2020

Sealed quotations are invited urgently from bonafied and reputed Organization for the supply of **Table-top Scanners (HP/CANON) in phases** at this institute. Rates must be quoted in Letter Head with all papers (GST, PAN Card, Bank Account Details & Mobile No.) to the office of **The Director, B. R. Ambedkar Institute of Panchayats & Rural Development, W.B., Kalyani, Nadia** and it must be dropped on any working day from 03.09.2020 to 2.00 P.M. of 09.09.2020 at the drop box kept at this office for the purpose.

The Quotations will be opened after 3.00 P.M. on 09.09.2020 in the office chamber of the Director, BRAIPRD at Gandhi Bhavan Campus, Kalyani. The participants may remain present in the office chamber of the Director, BRAIPRD, W.B., Kalyani at Gandhi Bhavan, at the time of opening of quotations.

The accepting authority reserves the right to accept or reject any quotation received from any Organization without showing reason or any correspondence whatsoever and the authority does not bind him to accept the lowest rate only on the basis of financial offer but also taken into consideration of Brand Name & Model No. The rate to be Quoted should be inclusive of all taxes in the proforma prescribed below. The offer rate of the bidders should remain valid till March, 2021.

Proforma

Sl. No.	Specifications	Name of the Brand	Model No.	Rate Per Unit (Rs.) including GST	Tentative quantity	Total Amount (Rs.)
1	Scanner (A4 size)	HP			8 (Eight)	
		CANON			8 (Eight)	
2	Scanner (A3 size)	HP			2 (Two)	
		CANON			2 (Two)	

If the lowest quotationer fails to produce the GST No. the awardee may not be issued the supply order even after being the lowest quotationer.

After validating the lowest rate, orders for supply will be placed to the lowest bidder depending on demand of the office-system considering case-by-case justification. After completion of the supply, the bill in duplicate may be submitted but the bill will not be paid if the above materials do not satisfy the competent authority.



Deputy Director
BRAIPRD, Kalyani, Nadia

Memo No. 758 /1(5)/BRAIPR-11012(14)/1/2020-SEC(BRAIPRD)-BRAIPRD

Date : 03.09.2020

Copy forwarded for kind information to publicize in the respective office notice board :

1. The District Magistrate, Nadia, P.O. Krishnagar, Nadia.
2. The Sub-Divisional Officer, Kalyani, Nadia.
3. The Executive Officer, Kalyani Municipality, Kalyani, Nadia.
4. The Head Clerk with a request to arrange for display in the office Notice Board of both the campuses of BRAIPRD, Kalyani, Nadia
- ✓ 5. The Librarian and a request to arrange for display also at the website of this Institute.



Deputy Director
BRAIPRD, Kalyani, Nadia