



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF PANCHAYATS & RURAL DEVELOPMENT
B. R. AMBEDKAR INSTITUTE OF PANCHAYATS & RURAL DEVELOPMENT
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NOTICE INVITING TENDER NO. 13 / (Stationary) of 2019-20

Date :- ⁰⁴03.02.2020

Sealed tenders are invited from bonafied and reputed supplier(s) for unit rates of the enlisted items valid for six months from the date of quotation. Rates will be quoted in Letter Head for the above articles to the office of the Director, B. R. Ambedkar Institute of Panchayats & Rural Development, Kalyani, Nadia and it will be dropped during office hours of the period from ~~04/02/2020~~ **04/02/2020 to 13/02/2020 upto 3.00 p.m.**

The quotations will be opened at **3.30 p.m. on 13/02/2020** in the office chamber of the Dy. Director, BRAIPRD at Gandhi Bhavan, Campus Kalyani. The participants may remain present in the office chamber of the Dy. Director, BRAIPRD, Kalyani at Gandhi Bhavan, at the time of opening quotations.

The accepting authority reserves the right to reject any or all the quotation(s) without assigning any reason and he does not bind himself to accept the lowest rate of the tenders. **The rate to be Quoted should be inclusive of all taxes in the proforma prescribed as per Annexure – I.** If the lowest quoter fails to produce the GST No. then he will not be issued the supply order even being lowest quoter.

The accepting authority reserves the right to accept or reject any quotation received from any firm without showing reason or any correspondence whatsoever and the authority does not bind himself to accept the lowest rate only on the basis of financial offer. If the lowest quotationer fails to produce the GST No. the awardee may not be issued the work order even after being the lowest quotationer.

Only a tentative quantity of items has been given in Annexure – I. Quantity of the items to be supplied will have to be determined on actual basis by the successful bidder after finalization of the selection procedure. After completion of the total work, the bill in duplicate may be submitted but the bill will not be paid if the above supply does not satisfy the competent authority.

Annexure-I

Sl. No	Description	Brand Name	Quantity	Unit price **
1	Cartridge No. 88A	Compatablewith the same machine	12	
2	Cartridge No. 12A		10	
3	Cartridge No. 11A		02	
4	Toner NPG – 26A		06	
5	Cartridge No. 05A		03	
6	Cartridge No. 36A		03	
7	Cartridge No. 18A (HP Laserjet)		04	
8	Cartridge No. NPG-28		02	
9	Cartridge No. 131A		04	
10	Cartridge No. 24A		04	
11	Cartridge No. 6A		01	
12	Toner – 18A-HP Black Dual Pack		01	

In Word : (Rupees _____ only)

