



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF PANCHAYATS & RURAL DEVELOPMENT
B. R. AMBEDKAR INSTITUTE OF PANCHAYATS & RURAL DEVELOPMENT
KALYANI, NADIA, PIN: 741235.

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NOTICE INVITING QUOTATION NO.: 14 (UPS Battery) of 2025-26

Date :- 01.07.2025

Sealed quotations are invited from bonafied and reputed supplier(s)/Distributer(s) for unit rates of the items valid for three months from the date of quotation. Rates will be quoted in Letter Head for the above articles to the office of the Director, B. R. Ambedkar Institute of Panchayats & Rural Development, Kalyani, Nadia and it may be dropped during office hours of the period from **02.07.2025 to 11.07.2025 upto 3.00 p.m.**

The quotations will be opened at 12.00 noon on 14.07.2025 in the office chamber of the OSD & EO Jt. Secretary to the Govt. of WB., BRAIPRD at Gandhi Bhavan, Campus Kalyani. The participants may remain present in the office chamber of the OSD, BRAIPRD, Kalyani at Gandhi Bhavan, at the time of opening of quotations.

The accepting authority reserves the right to reject any or all the quotation(s) without assigning any reason and he does not bind himself to accept the lowest rate of the tenders. **The rate to be Quoted should be inclusive of all taxes in the proforma prescribed as per Annexure – I.** If the lowest quotationer fails to produce the valid GST No. then he will not be issued the supply order even being the lowest quotationer.

The accepting authority reserves the right to accept or reject any quotation received from any firm without showing reason or any correspondence whatsoever and the authority does not bind himself to accept the lowest rate only on the basis of financial offer. If the lowest quotationer fails to produce the GST No. the awardee may not be issued the work order even after being the lowest quotationer.

After completion of the total work, the bill in duplicate may be submitted but the bill will not be paid if the above supply does not satisfy the competent authority.

The Intending Tenders shall submit the following Documents along with the Tender Document:

- ✓ Xerox copy of Valid 15 digit GST Registration No. Certificate in under GST Act 2017 as per memo no. 4374-F(Y) dtd. 13.07.2017 Audit Branch, Finance Deptt. Govt. of West Bengal.
- ✓ Xerox copy of PAN Card.
- ✓ The Firm shall have valid the current Trade License. Copy of the same is to be attached.
- ✓ The intending tendered shall have valid up to date clearance certificates of professional tax. If up to date PTCC is not obtained then receipted copy of tax deposit challan from the date of PTCC last issue / obtained to the current year shall have to be produced.
- ✓ Copy of valid Credential Certificate.

Location & Address of Supply :-

B. R. Ambedkar Institute of Panchayats & Rural Development, Gandhi Bhavan, Kalyani, Nadia. PIN -741235. West Bengal.

Terms and Conditions of the above supply as follows:-

- 1) The intending Bidders must have supply experience of similar nature of items, amounting Rs. 25 thousand in a single year within last five years. Payment certificate / Supply Order with related payment voucher amounting to minimum of Re. 25 thousand to be attached.
- 2) The Tender offer should be made in the format (Annexure-I) attached which shall be signed and sealed. Offers not submitted in the prescribed format will be summarily rejected.
- 3) The intending tenders, can download the Tender document pro forma from the official website www.siprd.org.in and can submit the same in sealed envelope duly completed in all respect along with others relevant documents in favour of the **DIRECTOR, B. R. AMBEDKAR INSTITUTE OF PANCHAYATS & RURAL DEVELOPMENT, Gandhi Bhawan, B-18/204, Kalyani, Nadia, PIN - 741235.**
- 4) The quoted rate shall be inclusive of all materials, labour required for carrying out the work, loading- unloading, transportation, and scaffolding etc. And shall also include those items which are not specified but required for completion of the works.
- 5) The agency must submit his Bank Account details with IFSC with the tender.

6) No advance payment will be made. However payment will be made after supply of each order and satisfactory performance of the said item, on submission of the bill in triplicate.

7) Sealed offers super scribed "**TENDER FOR 16 NUMBERS OF UPS BATTERIES WITH BUY BACK OPTION AT GANDHI BHAWAN, BRAIPRD, Kalyani, Nadia**" addressed to the DIRECTOR, B. R. AMBEDKAR INSTITUTE OF PANCHAYATS & RURAL DEVELOPMENT, Gandhi Bhawan, B-18/204, Kalyani, Nadia, PIN - 741235 will be received up to 3:00 p.m. on 11.07.2025. No tender will be entertained / received after the specified date or time.

8) The scheduled day for opening the sealed tenders, if declared to be a holiday due to any unforeseen reasons, the same will be opened on the next immediate working day.

9) The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof and also not bound to accept lowest tender. Tenders in whom any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.

10) The undersigned reserves the right to demand from the tenderers the classification and justification against their offer, if required.

11) Canvassing whether directly or indirectly in connection with tender is strictly prohibited and the tender submitted by the contractors who resort canvassing will be liable to be rejected.

12) Payment shall be released after satisfactory completion of works in all respect. Necessary statutory deduction as applicable shall be made form the amount payable to the party.

13) In the event of any dispute, the same shall be referred to the sole arbitration of the Tender Committee, BRAIPRD, or such officer as the Director may appoint to be the arbitrator. There would be no objection that the arbitrator is an employee of the Institute, or that he / she had to deal with the matter to which this tender relates or that in the course of his duties as an employee of the Director, he has expressed his views on all or any of the matters in dispute or difference. The decision taken by him or the officer so appointed by him in this case shall be final and binding on the Tenderers.

14) If all above terms and conditions mentioned in the tender document are acceptable to you, please quote your offer on or before 11.07.2025 by 3:00 p.m. Please enclose a copy of this document duly signed (on each page) stating acceptance to the terms and conditions mentioned above. The tenders received after the above said time and date will not be considered. The undersigned is not responsible for any postal delays.

Annexure - I

Sl. No.	Description	Unit Rate (Rs.)	Quantity	Total Amount (including GST) In Rs.	Buy Back Amount for 16 42 AH Exide Batteries in Rs.	Remarks (If Any)
1	42 AH 12 V SMF VRLA Type Batteries (Exide / Amaron or Equivalent)		16 (Sixteen)			

OSD & EO Jt. Secretary to the Govt. of WB., BRAIPRD
BRAIPRD, Kalyani, Nadia

Memo No. 1758/II-30A/18 Part-1

Date : 01.07.2025

Copy forwarded for kind information to publicize in the respective office notice board :

1. The District Magistrate, Nadia, P.O. Krishnagar, Nadia.
2. The Sub-Divisional Officer, Kalyani, Nadia.
3. The Executive Officer, Kalyani Municipality, Kalyani, Nadia.
4. The Head Clerk with a request to arrange for display in the office Notice Board of both the campuses of BRAIPRD, Kalyani, Nadia
5. Librarian / Asstt. Librarian for arranging the display of the notice in the website of this Institute.

OSD & EO Jt. Secretary to the Govt. of WB., BRAIPRD
BRAIPRD, Kalyani, Nadia