



**GOVERNMENT OF WEST BENGAL**  
**DEPARTMENT OF PANCHAYATS & RURAL DEVELOPMENT**  
**B. R. AMBEDKAR INSTITUTE OF PANCHAYATS & RURAL DEVELOPMENT**  
**KALYANI, NADIA, PIN – 741235, PHONE NO. 25828161, 25825975/5641**  
**Web site- <http://www.braiprd.org.in> Email: [siprdkalyani@gmail.com](mailto:siprdkalyani@gmail.com)**

**e-NIT No. - 09 of 2024-25 (2<sup>nd</sup> Call) (Procurement of Laptop)**

The Director, B.R.A.I.P.R.D., Kalyani, Nadia, invites online bids through e-tendering by two cover system from reputed and experienced vendors for the procurement of two (2) high-configuration laptops, as per the specifications and terms detailed below. The prequalification documents are to be uploaded in two separate folders. One of the folders shall contain technical documents along with scanned copy of challan for cost of bid documents, copy of Earnest Money. Financial Bids are to be uploaded in another folder.

Sl. No	Description of Item	Quantity	Earnest Money (in Rs)	Bid Validity Date	Time of Delivery from the date of Supply Order
1.	High-Configuration Laptops	02 (Two)	Rs. 5000/-	120 Days	30 Days

**\*\*The supply order will be issued on the basis of availability of fund as given in the BOQ.**

Intending bidders may download tender documents from e-procurement portal of our website: <https://wbtenders.gov.in> and [www.wbprd.nic.in](http://www.wbprd.nic.in) and [www.braiprd.org.in](http://www.braiprd.org.in) from the date as mentioned in the Table below [See the Table Date and Time for Tender Flow]

B.R.A.I.P.R.D., does not take any responsibility for the delay caused due to non-availability of internet connection traffic jam etc, for the online bids. Earnest Money should be deposited by online banking service of ICICI Bank in e-Procurement System.

The Financial bid will be opened after evaluation of technical bid and the bid documents of nonqualified bidders will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given on-line. No individual intimation will be given.

The Director, BRAIPRD, Kalyani, Nadia reserves the right to reject or cancel any or all pre-qualification documents and financial bid document without assigning any reason what so ever.

**\*GST and other taxes if any will be applicable as per notification issued by GST Council and concerned Government Authority from time to time.**


**Technical Specifications:**

- Processor: Intel Evo Core Ultra 5 125H | Speed: Max Turbo up to 4.5GHz | 14 Cores | 18 Threads | 18MB Cache
- OS: Pre-Loaded Windows 11 Home with Lifetime Validity |MS Office Home and Student 2021 |
- Memory and Storage: 16GB RAM LPDDR5x-7467 | 1 TB SSD || Graphics: Integrated Intel Arc Graphics
- Display: 14" (1920x1200) WUXGA OLED | Brightness: 400nits Glossy | 60Hz |Dolby Vision | Touchscreen (10-point Multi-touch Glass) |Digital Pen | Display HDR True Black 500 |TUV Low Blue Light
- Design: 1.64 cm Thin and 1.49 kg Light | Aluminum Material | Backlit Keyboard | Fingerprint Reader
- Battery Life: 71Wh | Up to 11 Hours || Connectivity: Wi-Fi 6 (11ax | 2x2) | Bluetooth 5.3
- Ports: 1x USB 3.2 Type-A Gen 1 (Always On) | 2x USB-C 40Gbps Thunderbolt 4 (Power Delivery 3.0, DisplayPort 1.4 and Data transfer) | 1x Headphone / microphone combo jack (3.5mm) | 1x HDMI 1.4b | 1x Micro SD card reader
- Camera (Built in): FHD 1080p webcam with IR camera with smart appearance and presence detection| Privacy Shutter || Audio: 2x 2W HD Stereo Speakers | Dolby Atmos Certified | Smart Amplifier (AMP)

- MIL-STD 810H: Tested to withstand 20 ultra-demanding MIL-STD 810H durability test scenarios to survive extremes – from sudden shocks to harsh temperatures
- Warranty: 1 Year onsite manufacturer warranty + 1 Year Premium Care

**Date and Time for Tender Flow:**

Sl. No.	Particulars	Date and Time
1.	Date for Publish of Tender [Online]	27.11.2024 at 18:00 Hrs
2.	Document Download Start Date [Online]	28.11.2024 at 10:00 Hrs
3.	Bid Submission Start Date [Online]	28.11.2024 at 12:00 Hrs
4.	Pre-bid Meeting (Offline)	04.12.2024 at 12:00 Hrs
5.	Bid Submission End Date [Online]	07.12.2024 at 16:00 Hrs
6.	Date of Opening for Technical Bid [Online]	09.12.2024 at 16:00 Hrs
7.	Date of Opening of Financial Bid [Online]	To be notified later.


  
O.S.D. & E.O. Joint Secretary  
BRAIPRD, Kalyani, Nadia

Memo No: 2736/(18) / BRAIPR-11012(14)/1/2020

Date: 27.11.2024

Copy forwarded, for information and taking necessary action, to:

1. The Secretary to the Govt. of West Bengal, Panchayats & Rural Development Department, Joint Administrative Building, 9th floor, Block- HC 7, Sector-III, Kolkata-700106
2. The Commissioner to the Government of West Bengal, Panchayats & Rural Development Department, Mrittika Bhaban, 3rd Floor, DD-18/9, Sector-1, Bidhannagar, Kolkata-700064.
3. The Additional Secretary to the Government of West Bengal, Panchayats & Rural Development Department, Joint Administrative Building, Block - HC 7, Sector - III, Salt Lake, Kolkata – 700106, with the request to upload the notice in the Department's Website.
4. The District Magistrate, Nadia.
5. The Additional Executive Officer, Nadia Zilla Parishad.
6. The O.S.D. & E.O. Additional Secretary, BRAIPRD, Kalyani, Nadia.
7. The Additional Director, BRAIPRD, Kalyani, Nadia.
8. The Superintending Engineer, BRAIPRD, Kalyani, Nadia.
9. The District Information & Cultural Affairs Officer, Krishnagar, Nadia.
10. The Sub-Divisional Officer, Kalyani, Nadia.
11. The Chairman, Kalyani Municipality, Kalyani, Nadia.
12. The Sub-Divisional Information & Cultural Officer, Kalyani, Nadia.
13. The Deputy Director (Finance), B.R.A.I.P.R.D., Kalyani, Nadia.
14. Shri Ashis Chowdhury, Librarian, B.R.A.I.P.R.D., Kalyani, Nadia, with the request to upload the notice in the Office Website
15. The Office Superintendent, B.R.A.I.P.R.D., Kalyani, Nadia.
16. P.A. to Director, B.R.A.I.P.R.D., Kalyani, Nadia.
17. The Cashier, B.R.A.I.P.R.D., Kalyani, Nadia.
18. Office Notice Board, B.R.A.I.P.R.D., Kalyani, Nadia.

  
O.S.D. & E.O. Joint Secretary  
BRAIPRD, Kalyani, Nadia

### A) Eligibility Criteria:

- The bidder should be an authorized dealer or OEM of the laptops.
- The bidder should have a minimum of 5 years of experience in supplying IT hardware.
- The bidder must have successfully completed at least 1 similar contract in the last 3 years.

### B) Application for getting Tender Document:

1. Intending Tenderers are requested to download the Tender Document from our website [wbtenders.gov.in](http://wbtenders.gov.in) & [www.braiprd.org.in](http://www.braiprd.org.in) within the stipulated time.

C) **Earnest Money**-Necessary Earnest Money may be deposited by the bidder as per Finance department order no.3975-F(Y), dated 28.07.2016, electronically either through Net Banking or offline through any bank by generating RTGS / NEFT challan from the e-tendering portal. Intending bidders will get the beneficiary details from e-tendering portal with the help of their Digital Signature Certificate. Earnest Money Deposit (EMD) should be submitted electronically with effect from Bid Submission start date (online) to Bid Submission end date (online). In case of RTGS / NEFT Challan submission, intending bidders are requested to submit the EMD amount well in advance to avoid any delay regarding bank issues.

### D) Documents to be enclosed along with the Tender

1. Pan Card.
2. Professional Tax Clearance Certificates.
3. Income Tax Clearance Certificate.
4. Valid 15-digit Goods and Service Tax paper Identification Number (GSTIN) under GST Act, 2017 as per Memo No. 4374-F(Y), Dated: 13<sup>th</sup> July 2017, [Audit Branch, Finance Department, Govt. of West Bengal].
5. Credential Certificate from the authority to whom the articles were supplied.
6. In case of Partnership Firm / Registered Company, the intending Tenderers are requested to submit the copy of the DEED of Partnership / relevant document in support of proof of so.

### Opening of Tender

1. The Tenders, so received up to the stipulated time as mentioned in the NIT, only Technical Bid will be opened on and after the date & time fixed by the authority.

### Terms and Conditions

- Bids will be evaluated based on both technical and financial criteria.
- The organization reserves the right to accept or reject any or all bids without assigning any reason.
- **Preparation of Bids/Tender Documents**
  - a) Language of the Bid / Tender documents will be in English.
  - b) Documents comprising the Bid/ Tender documents.
- **The Bid submitted by the Bidder shall be in two separate parts:**

**Part I:** This shall be named **Technical Bid** and shall comprise of

#### 1) Bidding documents (Technical Bid) and Earnest money.

[Tender with all other documents along with BOQs, brief description, rates, schedule of works, drawings etc. of work including Tender documents can also be downloaded from Govt. of West Bengal e-tendering Web site:

[wbtenders.gov.in](http://wbtenders.gov.in)

2) Authorized address and contact details of the bidder having the following information: -

Address of communication: -

Telephone No(s) Office: -

Mobile No: - Facsimile (FAX) No: -

Electronic Mail Identification (E-mail ID): -

3) Schedule of Quantities

4) Bidding Document

5) **Bid Validity** - Undertaking that the bid shall remain valid for a period of **120 (one hundred twenty) days** after the deadline for financial bid date for bid submission. A bid valid for a shorter period **shall be rejected by the undersigned as non-responsible bidder.**

**Part II:** It shall be named **Financial Bid** and shall comprise of Bill of Quantity [The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees.]

### Content of Bidding Documents

The set of bidding documents comprises the documents listed below

- 1) Notice Inviting Tender
- 2) Conditions of Contract
- 3) Specifications (Schedule of Quantity)
- 4) Bill of Quantities

## FORMAT FOR AFFIDAVIT

I, Sri /Smt. ...., S/O, D/O, W/O Sri....., aged.....Years, Residing at....., Proprietor/Partner/Director of....., do hereby solemnly affirm and declare in connection with .....as follows: -

1. That I, the undersigned, do certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief.
2. The undersigned would authorise and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and or as requested by the authority to verify this statement.
3. The undersigned understands and agrees that the bid shall remain open up to 120 days from the date of opening of financial bid for acceptance.
4. Any departure whatsoever in any form will be considered as breach of contract. In such situation the Department at his liberty may withhold our payment till we rectify the defects or fulfill our contractual obligation. In this connection, Departmental decision will be final and binding.
5. The undersigned also certifies that neither we have abandoned any work awarded to us, nor any penal action was taken against us by any department. The undersigned also declares that we don't have any running litigation with any Department.