



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF PANCHAYATS & RURAL DEVELOPMENT
B. R. AMBEDKAR INSTITUTE OF PANCHAYATS & RURAL DEVELOPMENT
KALYANI, NADIA, PIN: 741235.

Gandhi Bhawan:
☎ (033) 2582-8161/5975
Fax & ☎: (033) 2582-8257

Benoy Bhawan:
☎ (033) 2582-9641/9642
Fax & ☎: (033) 2582-9640

e-mail : DIR.BRAIPRD-WB@GOV.IN

Memo No. : 1432/I-117/2012 (Part-II)

Date : 05.09.2022

NOTICE INVITING E-TENDER

Notice inviting Tender No. 01/T/ELEC 2022-23 of the Director, BRAIPRD, Kalyani, Nadia on behalf of the Governor of the State of West Bengal invites tender for the works detailed in the table below.

Sl No	Name of the Project work	Earnest Money (Rs.)	Period of completion	Name of the office	Bid Validity
1.	Supply and installation of electrical cubical type panel box for main buildings electrical load distribution at Gandhi Bhavan Campus, BRAIPRD, Kalyani, Nadia.	Rs. 8,500/-	30 days from the date of layout	Director, BRAIPRD, Kalyani, Nadia.	90 Days

2. Eligibility criteria for participation in the tender:

a) The prospective bidder must have electrical supervisors certificate of competency in parts 1, 2, 3, 4, 5, 6(a), 6(b), 7(a), 7(b), 11 or equivalent national supervisor certificate of competency.

b) the prospective outside bidders must have the credential of satisfactory completion as a prime agency during the last 5 (five) years from the date of issue of this Notice at least one work of similar nature having a magnitude of 40 (forty) percent of amount put to tender under authority of state govt./ central govt. State or central govt. undertaking statutory bodies constituted under the statue of the central /state government or equivalent as per order of the principal secretary to the govt. of West Bengal vide Ref. No. 04-A/PW/O/10C-02/14 dt. 18.03.2015.

N.B. : Completion certificate should contain a) name of work, b) name of client, c) amount put to tender, d) schedule month and year of commencement and completion as per work order, e) actual month and year of completion.

c) The prospective bidders must have valid upto date clearance of income tax return /profession tax clearance certificate/ PT (deposit challan)/ Pan card/ GST registration certificate/ Voter ID card for self identification and income tax acknowledgement receipt for latest assessment year.

d) Bidders who meet the minimum qualification criteria will be qualified only if their available bid capacity for electrical work is equal to or more than the total bid value. The available bid capacity will be calculated as under :

$$\text{Assessed Available Bid Capacity} = (A * N * M - B).$$

Where

A = Maximum value of electrical engineering works executed in any one year during the last five years (updated to the price level of the last year at the rate of 8 percent simple interest a year) taking into account the completed as well as works in progress.

$$N = 1$$

$$M = 3.0$$

B = Value, at the current price level, of existing commitments and on-going works to be completed during the period of completion of the works for which bids are invited.

Note : The statements showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed should be countersigned by the Engineer in Charge.

3. Important date and time schedule :

Sl no	Particulars	Date and time
1.	Date for Publish of Tender (Online)	06.09.2022 at 18: Hrs
2.	Document Download Start Date (Online)	07.09.2022 at 10: Hrs
3.	Bid Submission Start Date (Online)	07.09.2022 at 12: Hrs
4.	Bid Submission End Date (Online)	21.09.2022 at 12: Hrs
5.	Date of Opening for Technical Bid (Online)	23.09.2022 at 12: Hrs
6.	Date of Opening of Financial Bid (Online)	To be notified later

4. Rate should be quoted in figure as well as in words as total basis against Item wise rate.

5. The FINANCIAL offer of the prospective Bidder will be considered only if the bidder qualifies in the technical bid, the decision of the Director BRAIPRD, Kalyani, Nadia will be final and binding on all concerned and no challenge against such decision will be entertained. The name of qualified bidders will be displayed in the office notice board on the schedule date and time as specified above.

6. Bids shall remain valid for a period not less than 90 (ninety) days after the dead line date for financial bid submission.

7. The bidder at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contractor for the work as mentioned in notice inviting tender, before submitting offer with full satisfaction. The cost of visit the site shall be at bidder's own expenses.

8. Technical bid and financial bid both will be submitted concurrently duly signed within the time as specified above.

9. The intending bidder should clearly understand that whatever may be the outcome of the present invitation of bids, no cost of bidding shall be reimbursable by the department. The Director, BRAIPRD reserve the right to reject any or all the applications of purchasing bid documents and /or to accept or reject any or all the offers without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any tender at the stage of bidding.

Qualification Information

Notes on Form of Qualification Information :

The information to be filled in by bidders in the following pages will be used for purpose of post-qualification.

1. Individual Bidders :

1.1 Constitution or legal status of Bidder - Place of registration : Principal place of business : Power of attorney of signatory of Bid :	[Attach copy]	
	[Attach]	
1.2 Total annual volume of electrical engineering on Panel installation - Construction work executed and payments received in the last three years preceding the year in which bids are invited. (Attach certificate from Chartered Accountant).	(Rs. in lakhs) 2019 - 2020 2020 - 2021 2021 - 2022	

1. Work performed as prime Contractor (in the same name and style) on electrical works of a similar nature and volume over the last five years. **Attach certificate from the Engineer-in-Charge.**

Project Name	Name of Employer	Description of work	Value of Contract	Contract No.	Date of issue of Work Order	Stipulated Date of Completion	Stipulated Date of Completion	Remarks explaining reasons for Delay, if

Proprietor

2. Information on Bid Capacity (works for which bids have been submitted and works which are yet to be completed) as on the date of this bid.

(A) and on-going electrical work :

Description of work	Place & State	Contract No. & Date	Name & Address of Employer	Value of Contract (Rs. in Lakhs)	Stipulated period of completion	Value of works remaining to be completed (Rs. in Lakhs)	Anticipated Date of completion

N.B. : Suppression of any fact regarding work-in-hand will be liable for non-responsive of bid

** Enclose certificate(s) from Engineer(s)-in-Charge for value of work remaining to be completed.*

(B) Works for which bids already submitted : (Work-order not issued)

Description of work	Place & State	Name & Address of Employer	Estimated value of works (Rs. in Lakhs)	Stipulated period of completion	Date when decision is expected	Remarks, if any

Proprietor

Signature of application including Title

10. The earnest money of all the unsuccessful Tenderers deposited in favour of the Director, BRAIPRD, Kalyani will be released after agreement with the successful bidder.
11. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act 1970(b), Apprentice Act, 1961 and (c) Minimum Wage Act 1948 of the notification thereof or any other laws relating there and the rules made and order issued there under from time to time.
12. During the scrutiny, it comes to the notice to the tender inviting authority that the credentials and or any other paper has been of any bidder found incorrect /manufactured fabricated that bidder will not be allowed to participate in the tender and that application will be rejected outright the Director, BRAIPRD, Kalyani reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
13. Before issuance of the work order the tender inviting authority may verify the credentials and other documents of the lowest tendered, if found necessary. After verification, if it is found that documents submitted by the lowest tenderer is either manufacturer or false the work order will not be issued in favour of the said tenderer.
14. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence a) form no 2911(i), b) NIT, c) technical bid, d) Financial bid.
15. If the dates fall on holidays or on days of bandh or natural calamity, the dates defer to next working days.
16. In case of inadvertent typographical mistake found in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and or technically sanctioned estimate. Those mistakes cannot be claimed by the bidder during agreement.
17. The intending tenderer is required to quote the rate in figures as well as in words in each item and total will be quoted on BOQ as accepted.
18. Conditional incomplete tender will not be entertained. The accepting authority reserves the right to reject any or all the tenders without assigning any reason whatsoever and he will not be bound to accept either the lowest tender or any of the tenders.
19. Issuance of work order as well as payment will depend on availability of fund and no claim what so ever will be entertained for delay of issuance of work order as well as payment, if any intending tenderers may consider this criteria quoting their rates.
20. The conditions of contract of the West Bengal form no 2911(i) /2911(ii) may be treated to be omitted and there is no provision for arbitration for resolution of disputed with arise out of the contract to be entered in to by the department with the contractors for the purpose of carrying out execution of public works as per G.O. No 558/SPW dated 13.12.2011.
21. Bidder should have submitted Affidavit.

FORMAT FOR AFFIDAVIT

I, Sri , S/o Sri
..... aged years, residing at
.....
Proprietor/ Partner, Director of
..... do hereby solemnly affirm and declare in
connection with
as follows :-

- i. That I, the undersigned, do certify that all the information furnished and statements made in the bid documents are true and correct to the best of my knowledge and belief.
 - ii. That the undersigned also hereby certifies that neither any near relations of DE/ EE/ SE/ AE/ SAE of the Department nor any retired gazetted officers are in our Employment.
 - iii. The undersigned would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and or as requested by the authority to verify this statement.
 - iv. The undersigned understands and agrees that the bid shall remain open for Acceptance 180 days from the date of opening of financial bid.
 - v. The undersigned agrees to invest 25% of the contract price of works by cash during the implementation of the works.
 - vi. The undersigned agrees to authorize the authority to seek references from the Bankers of the undersigned.
 - vii. If the contract is awarded to us, we will deploy at site all necessary T&P and equipments as listed in the ITB of the bidding document immediately on receipt of the work order. We would commence the work only on deployment of machineries at site to the full satisfaction of the Engineer-in-Charge. We would be duty bound to use those equipments at site to achieve the best result as per requirement of the contract. We would upkeep and maintain those equipments in running condition till completion of the Project. Any breakdown of any equipment will be replaced immediately. No part of equipment will be shifted to another site without the written permission of the E.I.C.
 - viii. We would deploy at site all necessary technical Personnel for efficient contract management and supervision of works with a view to achieving best quality of works at site.
 - ix. Any departure whatsoever in any form will be considered as breach of contract. In such situation the Department at his liberty may withhold out payment till we rectify the defects or fulfill our contractual obligation. In this connection, Departmental decision will be final and binding.
22. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act. The successful bidder has to execute an agreement in West Bengal Form No 2911(ii) before final acceptance of the work.

23. Contents of Memorandum No. 547-W(C)/1M-387/15 dated 16.11.2015 will be obeyed strictly in participation and evaluation of the bid.

THE ABOVE STATED /TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE Following MANNER

Sl. No.	Category name	Sub category description	Details
A	Certificates	Certificates	GST Registration Certificate & Acknowledgement PAN P. Tax (challan) (2022-23) Latest IT receipt IT-Saral for assessment year 2020-21/ 2021-22 Valid contact Mobile no., Address and email ID.
B	Company details	Company detail	Trade license Valid enlistment certificate Proprietorship firm (trade license) Partnership firm (partnership deed, trade license) Ltd company (incorporation certificate, trade license) Society Society registration copy trade license Electrical contractor license Power of attorney
C	Credential	Credential -1 Credential -2	Similar nature of work done & completion certificate which is applicable for eligibility in this tender Enlistment certificate issued by the public works department

B. Financial proposal

a) The financial proposal should contain the following documents in one cover (folder) i.e. bill of quantities (BOQ) the contractor is to quote the rate in individual item wise and total quoting rate.

**** C.G.S.T 6%, S.G.S.T 6% and L.W. Cess 1% will be allowed on quoted rate.**

b) Penalty for suppression /distortion of fact, Submission of false document by tenderer is strictly prohibited & if found action may be referred to the appropriate authority for prosecution as per relevant IT act with forfeiture of earnest money forfeited.

c) Rejection of bid :


The employer (tender accepting authority) reserves the right to accept or reject any bid and to cancel the bidding process and reject all bids at any time prior to the award of contract without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for employers (tender accepting authority) action

d) Award of contract :

The successful bidder will be asked by the tender inviting & accepting authority for execution of agreement in WB/F no 2911(ii) along with specification of work schedule.

B.R.A.I.P.R.D., does not take any responsibility for the delay caused due to non availability of internet connection traffic jam etc. for the online bids. **Earnest Money** should be deposited by online banking service of ICICI Bank in e-Procurement System. The pre-qualification documents alone will be opened by the Director , BRAIPRD, Kalyani, Nadia in presence of bidders present.

Price Adjustment and Escalation in Price and in rates of materials etc. or for anything else will not be allowed to the bidders in any circumstances.



OSD & E.O. Additional Secretary
BRAIPRD, Kalyani, Nadia.

Memo No. : 1432/1(17)/I-117/2012 (Part-II)

Date : 05.09.2022

Copy forwarded for information and necessary action to

1. The Secretary to the government of West Bengal, Panchayats and Rural Development Department, Joint Administrative Building, Block-HC 7, Sector-III, Salt Lake, Kolkata- 700 106.
2. The Commissioner to the Government of West Bengal, Panchayats and Rural Development Department, Mittika Bhaban, 3rd Floor DD-18/9, Sector-1, Bidhannagar, Kolkata-700064.
3. The Additional Secretary to the Govt. of West Bengal, Panchayats & Rural Development Department, Joint Administrative Building, Block – HC 7, Sector - III, Salt Lake, Kolkata – 700106 with the request to upload the notice in the Department Website.
4. The District Magistrate, Nadia.
5. The Additional Executive Officer, Nadia Zilla Parishad.
6. The Superintending Engineer, BRAIPRD, Kalyani, Nadia.
7. The District Information & Cultural Affairs Officer, Krishnagar, Nadia.
8. The Sub-Divisional Officer, Kalyani, Nadia.
9. The Chairman, Kalyani Municipality, Kalyani, Nadia.
10. The Sub-Divisional Information & Cultural Affairs Officer, Kalyani, Nadia.
11. The Assistant Director (Finance), B.R.A.I.P.R.D., Kalyani, Nadia.
12. The T.C. (Electrical), B.R.A.I.P.R.D., Kalyani, Nadia.
13. Shri Ashis Chowdhury, Librarian, B.R.A.I.P.R.D., Kalyani, Nadia.
14. The Office Superintendent, B.R.A.I.P.R.D., Kalyani, Nadia.
15. P.A. to Director, B.R.A.I.P.R.D., Kalyani, Nadia.
16. The Cashier, B.R.A.I.P.R.D., Kalyani, Nadia.
17. The Office Notice Board.


OSD & E.O. Additional Secretary
BRAIPRD, Kalyani, Nadia.